

BUILDINGS AND GROUNDS COMMITTEE
Minutes of November 6, 2013

PRESENT: Bill Berger, Chris Farr, Heather Mausteller, Warren Faust, Ron Zimmerman, Kathee Stark

The meeting began at 6:30 pm with a review of the minutes of the last meeting which was held on June 17. The discussion then centered on proposals for a new telephone system for the district. Replacement parts are limited and will soon no longer be available. The choice is between a system housed in the district or one in the cloud. The in-house system is preferred due to cost, and the company has a history of good service. The new system will have electronic lines, so land lines will only be retained for fax machines. There will be a variety of features available, including Caller ID. Warren will obtain an updated quote. Once that is obtained, the committee will do a final review and make a recommendation to the Board.

The next item for discussion was the Internet connection. We have only one extra fiber available, and the original installation was not well done. The committee recommends that directional boring be done and two conduits put into place. Ron will obtain an updated quote for this which needs to be a priority.

There are areas around both schools where the concrete sidewalks and curbs have settled, resulting in the potential for someone to trip and be injured. This project would be done next summer, and Ron had quotes from a company in Ohio which evens out the areas. The total cost would be about \$8,000. Bill will be checking on the cost of slabjacking.

The committee discussed handicapped access to the high school gym. This had been a major subject of discussion when the office renovation was done. Options include using the phone in the storage room off the gym to call, with someone then going to the band room door. Another option would be something similar at the boiler room door. The committee will give this further consideration.

Ron reported that the lawn mower has an oil leak. He would like to have it repaired and kept to be used. There is no certainty to the cost until an outside repair company actually begins to work. However, the estimate is a cost in the range of \$500-600. The committee indicated that he should move forward with this repair. There is also a need for a new mower. The committee was given a list of Ferris mowers, all available through PEPPM. The recommendation is to purchase a diesel unit for \$18,539. While about \$7,000 more than the other recommended machine, the cost difference will be recovered in seven years through the cost of fuel. The mower is estimated to have a life of 10,000 hours. By comparison, our present machine is 12-13 years old and has been used 2718 hours. The committee recommends approval of this purchase and not waiting until spring.

With winter coming, there is concern about the second truck. It is a 2001 Ford with a plow and salt spreader, both of which are rusting badly. There are problems with a shimmy in the front of the truck, and numerous efforts have not improved it. The cost of the truck will be about \$23,600, and the plow and spreader will together be about \$8800, although Ron indicated after the meeting that he may be able to get a better price on the last two items. The truck will only bring \$1200 as a trade-in, so the recommendation is that it be sold along with other district items. It will be made clear to any potential buyers of the issues.

The new software for the Entry/Access system is now available. However, the present system is still working, so Ron would like to wait until summer to upgrade that system. New fobs and cards can then be issued as people return in the fall.

The alarm system at the high school needs to be upgraded due to an old system for which there is a lack of replacement parts. The elementary system should be good for another 4-5 years. Ron is going to check with Code Enforcement about the need for a second Annunciator, with this project most likely to be done next summer. Ron also informed the committee that we cannot do automated calls to 911 in the event of an emergency. He will be looking into using our fire alarm service for this purpose. Ron also indicated that he will be seeking a revised quote for cameras with a recording system for the doors at the elementary school.

Ron reported on the following projects, all of which are in process or will be done shortly:

- There is a leak in one of the elementary boilers. While the other is working, he has moved forward with McClure doing either a replacement of gaskets or installation of a new section. The cost will be approximately \$8,000 – 12,000 depending on what needs to be done.
- Hand rails need to be installed on the steps from the high school office toward the auditorium. This is an ADA issue, and they will be placed along the walls, but outset to make usage easy. The cost is \$2445.
- Over the summer, breaker boxes in the elementary office will be replaced. The company is out of business, and there are no spare parts. Sometimes, we can find used ones. This will cost about \$2200.
- At the high school, the block heater burned out in the generator. The cost will be \$1197.99.

There has been a request from the girls' soccer team for a kicking wall like the one at Balls Mills. The committee was uncertain where this would be placed and will consider it at a future meeting.

The meeting adjourned at 8:30 pm.

Respectfully submitted,
Kathe Stark