

BUILDINGS AND GROUNDS
Minutes of June 17, 2013

PRESENT: William Berger, Chris Farr, Dean Kelchner, Heather Mausteller, Kathee Stark, Ron Zimmerman

The meeting began at 7:00 pm. Topics discussed include:

CURRENT PROJECTS

- Entry Access System (fobs)—This system needs to be upgraded in both buildings because the software is no longer being supported by the company. The entire project, including some new fobs, is estimated to be about \$5,000.
- Fiber Optic Cable—This needs to be replaced because it was never properly installed, and there are very few lines left for use. There were problems with this system earlier in the school year. In addition, the lines are attached to the electric poles, and there are issues with PPL over this. The committee recommends that the cable be buried, but they would like for an estimate to be obtained for Directional Drilling, rather than cutting through the asphalt. They would also like this completed with as little delay as possible.
- Entrance Camera and Monitor—These need to be replaced at the elementary school. This project would also include the lockdown system for the offices to automatically call 911. The committee would like to review estimates for additional cameras in locations such as the flagpole, bus loading area, and playground. All outside cameras need to be in working order.
- Roof Drain—A roof drain at the elementary school needs to be replaced and is in the process of being completed.

FUTURE PROJECTS

- Jr/Sr High School Alarm System—Ron is planning on an upgrade of this system in the summer of 2014. He will be getting an estimate from Berkshire Systems which may also be on the state contract list. An estimate will also be obtained for the elementary school.

OTHER PROJECTS

- Sidewalk on Batten Lane—There has been discussion of this due to people making u-turns and other traffic concerns with the buses. There are many issues, including property lines, right of way, and maintenance. There was discussion of grants for this, but an engineering study would need to be done, with a plan and estimated costs. Kathee will send a letter to the borough concerning this project.
- Phone System—There were problems with the system about a month ago, and we were informed that parts are going to no longer be available. Warren has been investigating Voice-Over IP systems, and the administrators are making recommendations on the numbers of phones and features. An estimate will be provided to the committee in the near future.
- Elementary Roof Coating—It is estimated that the roofs may need to be coated in 2015 or at any time thereafter. The coating process extends the roof life by about 50% at 33% of the cost and includes a 10 year warranty. The committee recommends that the inspections continue on the roof with the expectation of using this process, when needed.
- Spring Sports at Stadium—There was extensive discussion of this issue, including field condition both long and short term, time and cost to prepare the field, and game staff. The recommendation of the committee is to have further discussion on this issue.
- District Equipment Sale—Ron has a list of items which are subject to sale. Large items will be sold by closed bid, while small items will be cash and carry.

The meeting adjourned at 8:10 pm.

Respectfully submitted,

Kathee Stark