



Millville Area School District Phased School Reopening Health and Safety Plan

Approved by the Board of Education on August 5, 2020

According to the Pennsylvania Department of Education (PDE), each school entity must create a Health and Safety Plan which will serve as the local guidelines for all instructional and non-instructional school reopening activities. As with all emergency plans, the Health and Safety Plan developed for each school entity should be tailored to the unique needs of each school and should be created in consultation with local health agencies. Given the dynamic nature of the pandemic, each plan should incorporate enough flexibility to adapt to changing conditions.

Utilizing the framework offered by the Pennsylvania Department of Education, Millville Area School District has cultivated a comprehensive Phased School Reopening Health and Safety Plan which not only delineates the mitigation strategies employed to reduce the risk transmitting serious illness and the instructional strategies employed to ensure a continuum of diverse educational programming, but also identifies the professional development and communication plans to necessary to ensure all stakeholders are fully informed and prepared for a local phased reopening of school facilities.

As per PDE guidance, the Millville Area School District's Phased Reopening Health and Safety Plan must be approved by the Board of Education and posted upon the district's website well prior to the reopening of school to ensure that stakeholders are adequately informed.

Subsequent to the approval of the Millville Area School District's Phased Reopening Health and Safety Plan, the superintendent in tandem with the board of education will assess district policies and potentially modify district policies in order to support the implementation of the Phased School Reopening Health and Safety Plan and successful reopening of our community schools.

Due to the fluid nature of the COVID-19 pandemic, PDE expects that the Millville Area School District will continue to monitor its Phased School Reopening Health and Safety Plan throughout the year and update and revise in accordance to the health and welfare needs of its school community as well as the instructional needs of its valued students. All revisions implemented to the Millville Area School District's Phased School Reopening Health and Safety Plan will be reviewed and approved by the Board of Education prior to disseminating information to district stakeholders and implementing updated policies, procedures, practices, and strategies.

All board approved plans and their subsequent revisions must be submitted and archived with the Pennsylvania Department of Education. District stakeholders are encouraged to consult

guidance documents which are aligned to the MASD Phased School Reopening Health and Safety Plan which are located upon the district website (www.millville.k12.pa.us) under the “School Reopening” tab. . In the event that a student, parent, guardian, and/or community member has a specific question or concern related to the MASD Phased School Reopening Health and Safety Plan that is not specifically addressed within the public guidance documents made available upon the district website, individuals should submit questions and/or concerns to district administration by accessing the “School Reopening Inquiry Tab” to submit individual questions and/or concerns. The district will respond to ALL inquiries in the order that they are received.

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This resource draws on a resource created by the Council of Chief State School Officers (CCSSO) that is based on official guidance from multiple sources to include: the Centers for Disease Control and Prevention, the White House, American Academy of Pediatrics, Learning Policy Institute, American Enterprise Institute, Rutgers Graduate School of Education, the World Health Organization, the Office of the Prime Minister of Norway as well as the departments of education/health and/or offices of the governor for Idaho, Montana, New York, Texas and Washington, DC.

Millville Area School District Phased School Reopening Health and Safety Plan July 27, 2020

Recognizing its responsibility to ensure the safety and welfare of faculty, staff, students, and community members, the Millville Area School District is implementing a Phased School Reopening Health and Safety Plan. This plan which was developed through collaboration between district stakeholders including members of the Millville Area Board of Education, administration, faculty, staff, parents, and community members identifies the procedures, practices, and strategies that the district will implement for the 2020-21 school year in order to limit and minimize the spread of COVID-19. In order to develop a comprehensive Phased School Reopening Health and Safety Plan (PSRHSP), the MASD Leadership Team and/or the School Reopening Committee/Pandemic Task Force has undertaken the following: 1.) Reviewed the guidance and recommendations from the Pennsylvania Department of Health (PaDOH) and the Centers for Disease Control (CDC); 2.) Reviewed guidance and recommendations from the infectious disease specialist consultants from local health agencies (Geisinger Medical Center and Evangelical Community Hospital); 3.) Reviewed the guidance and recommendations from the Pennsylvania Department of Education (PDE); 4.) Reviewed the comprehensive guidance and recommendations published by the Pennsylvania School Reopening Task Force (A collaboration between PSBA, PASA, PSEA, and PARS); 5.) Collaborated with the Leadership Team from the Central Susquehanna Intermediate Unit 16 (CSIU 16); and 6.) Developed surveys to ascertain input and data from school personnel, parents, guardians, and community members to inform the decisions undertaken.

When developing the Phased School Reopening Health and Safety Plan (PSRHSP), the Millville Area Board of Education, Administration, and School Reopening Committee/Pandemic Task Force has maintained its focus and commitment not only upon the safety and welfare of its stakeholders, but also upon maintaining robust, meaningful, high quality educational programs that are tailored meet the needs of ALL students and their families. Recognizing that the nature of the pandemic is uncertain and fluid, the district team has cultivated flexible instructional plans that will enable the district and families to efficiently transition if needs be between various instructional models as the pandemic risks shift and evolve. Recognizing the fluidity of the pandemic and diverse needs of families and students, the Millville Area School District's PSRHSP accounts for needs of students, personnel, and families while employing all instructional models: 1.) Traditional Instructional Model - Students access face-to-face instruction within their respective community schools with appropriate safety and welfare accommodations in place; 2.) Blended/Hybrid Instructional Model - Students access face-to-face instruction within their respective community school with appropriate safety and welfare accommodations in place as well as online instruction on alternating days of the school cycle; 3.) Online Instructional Model – Students access instruction within the home setting via online curriculum and instruction which is aligned to PDE Chapter 4

regulations and PA Core Standards and Eligible Content. Based upon evolving risk factors presented by the COVID-19 pandemic, updated guidance from federal, state, and local agencies, and the diverse needs of our learning community, the Millville Area School District may need to shift between instructional and operational models. Understanding this, the MASD Board of Education, administrative team, and School Reopening Committee/Pandemic Task Force has developed a plan that ensures that the schools, its personnel, and the community it serves could transition flexibly and efficiently between instructional models while maintaining the fidelity and integrity of its instructional programs in a manner that addresses the paramount responsibility to ensure the safety and welfare of its valued students, faculty, staff, and families.

In order to develop a comprehensive PSRHSP, the district team has identified the most reasonable and appropriate manner with which it could incorporate the recommended mitigation strategies which reduce the transmission of COVID-19 to the maximum extent possible within all school contexts (Upon entry to school, traveling within schools, within classrooms, within gymnasiums, on athletic fields, on district transportation, etc). When developing this plan, the Millville Board of Education, Administration, and School Reopening Committee/ Pandemic Task Force considered all options available to implement the following mitigation strategies: 1.) Social distancing, 2.) Wearing of face coverings, 3.) Increased cleaning and disinfecting, and 4.) Screening of students and personnel in a manner that serves to limit the transmission of COVID-19. While the MASD recognizes that the procedures, practices, and strategies being implemented may significantly reorient the faculty, staff and student' experience within our schools, this plan is being implemented in order reduce the level of risk involved when individuals come in close proximity with one another. However, it is imperative that stakeholders understand that the PSRHSP does not completely eliminate risks and exposure entirely.

Despite the responsible implementation of the aforementioned recommended mitigation strategies, certain families will prefer that their child does not attend their community school when the district employs a traditional or blended/hybrid model or should not comply with guidelines such as wearing a face covering because their child possesses a health condition that renders him/her more vulnerable and/or susceptible to contracting COVID-19. Recognizing this, the Millville Area School District will afford students who do chose not to attend their community school for face-to-face instruction with the option to access online instruction. Parents and Guardians will be afforded with two Online Options.

1.) Synchronous Online Option: Students will access instruction consistent with MASD curricula via Microsoft Teams. When in this option, students will access online instruction led by MASD teachers in real time with their classmates who attend brick and mortar school.

2.) Asynchronous Online Option: Students will access instruction through the Millville Virtual Academy. When in this option, students will access online instruction led by

certificated teachers who are NOT MASD teachers. Students will self-direct themselves through instruction at their own pace.

The “Public Health Guidance Regarding COVID-19 for Phased Reopening of Pre-K to 12 Schools” issued on July 16, 2020 explains that in the event that a student possesses a health condition which serves to exempt him/her from complying with wearing a face covering in all school settings (bus stop, bus, and within the school setting), parents/guardians will be expected to provide appropriate medical documentation to the school district which substantiates a medical or mental condition or disability, documented in accordance with Section 504 of the Rehabilitation Act or the Individuals with Disabilities Education Act (IDEA) that precludes the wearing of a face covering in a school.” In the event that a student/parent/guardian fails to produce medical documentation in order to justify an exemption from the face covering requirement, LEAs may elect to implement a non-disciplinary transfer of the student to an online learning environment in order to protect the health and safety of staff and students in the school. **In the event that a family is interested in pursuing an exemption for their child(ren), they should contact Ms. Dee Davis, Director of Pupil Services for guidance.**

Furthermore, the “Public Health Guidance Regarding COVID-19 for Phased Reopening of Pre-K to 12 Schools” issued on July 16, 2020 explains that all school staff “must wear a face covering (mask or face shield) unless they have a medical or mental condition or disability, documented in accordance with the American with Disabilities Act (ADA) that precludes the wearing of a face covering in a school.” In the event that a district employee asserts that he/she possesses a medical condition that prevents them from wearing a face covering at work, the school district will engage in the “interactive process” to determine if a workplace accommodation needs to be made. The “interactive process” requires the employee and employer to exchange and discuss information to determine: (1) if the employee suffers from a “disability” under the ADA; (2) if so, does the disability require a workplace accommodation; and (3) can a reasonable workplace accommodation be offered. In the event that an employee fails to provide the prerequisite medical documentation, the school district may deny any accommodation request and enforce the face covering requirement like any other workplace expectation. **In the event that a district employee is interested in pursuing an exemption from wearing a face covering, the employee should contact Mr. Joseph Rasmus, Superintendent of Schools for guidance.**

Millville Area School District stakeholders should be mindful that as long as there are cases of COVID-19 within in the community, region, and state, there are no strategies can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities ([Governor Wolf's Process to Reopen Pennsylvania](#)). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings,

and social interactions. Recognizing the implications of each of the aforementioned phases, the district will respond in the following ways:

- **The Red Phase:** When Columbia County is designated in the “red phase” due to the number of confirmed COVID-19 cases, in an effort to mitigate the risk of transmission of illness, the Millville Area School District schools will remain closed. During this time, students will not access to face-to-face instruction within their respective community schools. Rather, when in operating in the “red phase,” the Millville Area School District will provide ALL students with a free and appropriate public education through the employment of remote and online learning. While operating in this phase, the MASD will maintain provisions for student services such as school meal programs to the extent that it is possible. Lastly, when operating in the “red phase,” access to district buildings will be prohibited in an effort to minimize the risk of transmission of illness and to protect the safety and health of all members of the district’s learning community.
- **The Yellow Phase and Green Phase:** When Columbia County is operating within the yellow or green phases due to the number of confirmed COVID-19 cases, in an effort to mitigate the risk of transmission of illness, the Millville Area School District schools may provide students with in-person instruction through a variety of instructional modalities:

Traditional Instructional Model - Students access face-to-face instruction within their respective community schools with appropriate safety and welfare accommodations in place;

Blended/Hybrid Instructional Model - Students access face-to-face instruction within their respective community school with appropriate safety and welfare accommodations in place as well as online instruction on alternating days of the school cycle. In this model, students may be divided into instructional cohorts A and B. Instructional Cohort A will attend school on days 1, 3, and 5. Instructional Cohort B will attend school on days 2, 4, and 6. On alternating days students will engage in online synchronous instruction whereby they utilize Microsoft Teams to access online instruction in real time with their MASD teacher and classmates.

OR

Families who prefer that their child does not engage in instruction in their community school, the district will offer the student with online instruction: There are two options for online instruction that is offered through the district:

Online Instructional Models:

- 1.) **Synchronous Online Option:** Students will access instruction consistent with MASD curricula via Microsoft Teams. When in this option, students will access online instruction led by MASD teachers in real time with their classmates who attend brick and mortar school.
- 2.) **Asynchronous Online Option:** Students will access instruction through the Millville Virtual Academy. When in this option, students will access online instruction led by certificated teachers who are NOT MASD teachers. Students will self-direct themselves through instruction at their own pace.

When parents/guardians communicate their interest for their child(ren) to engage in online instruction, district administration will meet with them to review all options and enroll child(ren) in option that is best suited to the child(ren)'s unique needs.

When operating within the **Yellow** and/or **Green Phases**, the Millville Area School District will provide ALL students with a free and appropriate public education through the employment of a traditional or blended/hybrid or online instruction. When the MASD employs a traditional instructional model, students will access face-to-face instruction within their respective community school with safety accommodations in place.

When the MASD employs a blended/hybrid instructional model, students will also access online remote instruction. The blended/hybrid instructional model may be employed when the risk of transmission necessitates maximizing social distancing. When the district employs this instructional model, the MASD will provide face-to-face lessons and online lessons which are analogous and consistent with one another. Both face-to-face and online instruction will be aligned to the same Chapter 4 regulations and PA CoreStandards and Eligible Content.

The Millville Area School District's Phased School Reopening Health and Safety Plan delineates how the district intends to reopen its community schools and ensure the safest return of students, faculty, and staff. Moreover, the Phased School Reopening Health and Safety Plan delineates the process for continued monitoring of local health data to assess implications for school operations and potential adjustments to be implemented throughout the school year.

Depending upon the public health conditions within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (PaDOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead,

cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. Consequently, the MASD Phased School Reopening Health and Safety Plan accounts for changing conditions in order to ensure fluid transitions from more to less restrictive conditions in each of the phase requirements as needed.

Millville Area Phased School Reopening Safety and Health Plan: Type of Reopening

➤ After a comprehensive examination of all variables which include, but are not limited to: 1.) Review of federal and state guidelines as they pertain to mitigating the risk of transmitting COVID-19, 2.) Review of recommendations from the PaDOH, CDC, and local health agencies, 3.) Comprehensive evaluation of the PA Schools Reopening Task Force Report, 4.) Collaboration with Infectious Disease Specialists from Geisinger Medical Center; 5.) Review of local data from a Parent/Guardian Survey and Faculty Survey, 6.) Collaboration with Board of Education, administration, faculty, staff, parents, and community members, the **Millville Area School District proposes to bring students and staff back to its physical school buildings through the employment of a Parent/Guardian OPTION Reopening Model.**

➤ **The MASD has selected to reopen school with a Parent/Guardian OPTION Reopening Model for it enables district parents and guardians to select the instructional modality that is the best fit for their child(ren).**

➤ When the Columbia County is operating within the Green Phase, parents and guardians may select from all instructional options that are available when the school is operating in the Green and Yellow Phases which include:

Traditional Instructional Model - Students access face-to-face instruction within their respective community schools 100% of the time.

In a traditional model, students will attend their community school daily. MASD will employ mitigation strategies to the maximum extent possible to reduce the transmission of COVID-19

Blended/Hybrid Instructional Model - Students access face-to-face instruction within their respective community school 50% of the time and will access SYNCHRONOUS online instruction 50% of the time on alternating days of the school cycle.

In a Blended/Hybrid Model, when students attend their community school on alternating days, the MASD will employ mitigation strategies to the maximum extent possible to reduce the transmission of COVID-19 In this In

a Blended/Hybrid Model, students will be divided into instructional cohorts A and B. **Instructional Cohort A will attend school on days 1, 3, and 5. Instructional Cohort B will attend school on days 2, 4, and 6.** On alternating days, students will engage in online SYNCHRONOUS instruction whereby they will utilize Microsoft Teams to access online instruction in REAL TIME with their MASD teacher and classmates.

Online Instructional Model: Students do NOT access face-to-face instruction within their community schools. Rather, students engage in ONLINE instruction 100% of the time. The MASD is providing families with 2 online instructional options:

1.) **Synchronous Online Option:** Students will access instruction consistent with MASD curricula via Microsoft Teams. When in this option, students will access online instruction led by MASD teachers in real time with their classmates who attend brick and mortar school. Students maintain their pacing through instructional content consistent with students who attend community school. Teachers will provide opportunities to communicate feedback and address concerns via the Microsoft Teams platform.

2.) **Asynchronous Online Option:** Students will access instruction through the Millville Virtual Academy. When in this option, students will access online instruction which is led by certificated teachers who are NOT MASD teachers. Students will self-direct themselves through instruction at their own pace. Student assistance and feedback will be provided through vendor teachers. MASD teachers will ONLY monitor student progress.

- When parents/guardians communicate their interest for their child(ren) to engage in online instruction, district administration will meet with them to review all options and enroll child(ren) in option that is best suited to the child(ren)'s unique needs.
- The MASD has chosen to reopen with a Parent Option Model for this model accounts and balances both district priorities: 1.) The safety and welfare of all district stakeholders and community members and 2.) Maintaining high quality instructional programming that meets the needs of ALL students.
- Understanding that the nature of the pandemic and the guidance offered by state and local health agencies is fluid and ever-evolving, the MASD will collaborate and support families and students as they transition from blended/hybrid instruction to online instruction to online instruction and vice versa.

➤ While the district recognizes that the conditions that underscore parent decisions regarding the instructional model for their children may change over time, the MASD expects that students will remain enrolled in the instructional model of choice for a minimum of nine weeks or one marking period. The district will survey every family prior to the start of the next marking period to identify changes that need to be undertaken.

➤ All instructional planning and programming for students who possess an IEP and/or 504 Service Plan will be guided by the IEP and 504 Team Planning Processes. IEP and 504 teams will continue to collaborate on an on-going basis to ensure that instructional programming, supports and services, and accommodations meet the unique needs of exceptional students.

➤ Subsequent to its board approval, the Phased School Reopening Health and Safety Plan will be posted upon the district website for public access and review.

➤ Subsequent to board approval, Superintendent will disseminate a video broadcast to all members of the learning community outlining the details of the PSRHSP.

➤ The MASD will post informational guidance upon the district website under the “School Reopening Tab” in order to afford parents, guardians, and students with necessary information and resources.

➤ The School Reopening Committee/Pandemic Task Force will continue to collaborate with the Pandemic Coordinator. As a team, the committee will monitor the risks of posed by the COVID pandemic and assess the efficacy of the instructional and operational plans. The team may ultimately prompt school closure or initiate transitioning back to a traditional instructional model.

➤ While the MASD initially proposes to bring students and staff back to its physical school buildings through the employment of a Parent OPTION instructional and operational model, the district will continually assess the needs of the Millville Learning Community. As the conditions evolve, the MASD may elect to change its instructional model in the interest of safety and/or support of student needs.

Based on upon Columbia’s County current designation (Green), the recommendations from the CDC, PaDOH, and local health agencies, and the overarching needs of the Millville Area Learning Community, the Millville Area School District will reopen the schools for the 2020-21 school year with the following strategy: PARENT OPTION REOPENING

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).

- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).**
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).**
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning).**

The Millville Area School District will reopen for students on August 31, 2020

The MASD has expanded its In-Service Agenda to address the professional development needs of its faculty. The MASD BOE has approved a revised district calendar which indicates that August 24, 25, 26, 27, and 28 will be Teacher-In-Service Meetings.

The MASD will be conducting additional professional development trainings for grade-level and content-specific groups of teachers to provide them with training regarding lesson development and the utilization/integration of Microsoft teams so that the needs of students can be well met subsequent to reopening.

Millville Area Phased School Reopening Safety and Health Plan: Pandemic Coordinator/School Reopening Committee-Pandemic Task Force

The Millville Area School District is required to identify a Pandemic Coordinator and a School Reopening Committee/Pandemic Task Force with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The Pandemic Coordinator and the Reopening Committee will be responsible for facilitating the local planning process, monitoring implementation of the Phased School Reopening Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the district plan throughout the school year.

To ensure that the district's comprehensive plan reflects and considers the needs of every district stakeholder, the Millville Area School District has established a Pandemic Coordinator who will coordinate district planning with the School Reopening Committee/Pandemic Task Force which composed of a diverse group of district stakeholders. PDE explains that it is critical to the success of planning and implementation of the district's Phased School Reopening Health and Safety Plan, the School Reopening Committee/Pandemic Task Force considers and prioritizes the needs of underrepresented and historically marginalized stakeholder groups.

In the table below, the Pandemic Coordinator and the School Reopening Committee/Pandemic Task Force composed of representatives from various district stakeholder groups are identified. For each Pandemic Task Force member, the individual's name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan is identified.

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individual will play a role in drafting the plan and within-year decision making regarding response efforts in the event of confirmed positive case.

Individual(s)	Stakeholder Group Represented	Pandemic Team Roles and Responsibilities (Options Above)
Mr. Joseph Rasmus	Administration	Pandemic Coordinator
Ms. Susan Myers	Board of Education	Both
Ms. Jessica Whitmoyer	Board of Education/Parent	Both
Mr. Greg Hemsarth	Board of Education/Parent	Both
Mr. Edward Sanders	Administration	Both
Ms. Alicia Differ	Administration	Both
Ms. Dee Davis	Administration	Both
Ms. Hannah Sherwood	Administration	Both
Mr. Jim Hess	Administration	Both
Mr. Brent Crispell	Administration	Both
Kathy Musselman	Support Staff/District Office	Health and Safety Plan Development
Wanda Allegar	Support Staff/ District Office	Health and Safety Plan Development
Carey Klinger	Support Staff/Elementary School	Health and Safety Plan Development
Jodi Love	Community Member	Health and Safety Plan Development

Michele Hicklin	Food Service Director	Both
Carol Troisi	Teacher/ MEA President	Both
Diane Vera	Teacher/MEA Vice-President	Both
Danielle Fritz	Teacher	Both
Lance Diehl	Community Member/Parent	Health and Safety Plan Development
Sara Wolfe	District Nurse/Parent	Both
Felicia Lingafelt	Teacher	Both
Kim Coleman	Teacher	Both
Nevin Iliev	Teacher/Parent	Both
Kyle Brady	Teacher	Both

Millville Area Phased School Reopening Safety and Health Plan: Cleaning, Sanitizing, Disinfecting, and Ventilation:

- There will be a schedule for cleaning high touch and high-traffic areas at key points throughout the day following the CDC's Guidance for Cleaning and Disinfecting Schools.
- The district will develop job/task cards that specifically delineate the cleaning, disinfecting, and sanitizing actions which will be undertaken throughout the school day to ensure that the risk of transmission of COVID 19 is mitigated and minimized through rigorous hygienic practices. These cards will be submitted daily and reviewed by administration to ensure that recommended cleaning actions are undertaken with fidelity.
- Subsequent to the conclusion of the 2019-20 school year and through the entire summer hiatus, the custodial staff has undertaken a deep cleaning of all district buildings. In their process in doing so, the custodial staff was provided detergents and sanitizing agents that meet the OSHA and CDC requirements for COVID 19.
- Since the closure of schools on March 13, 2020, faculty and staff access to buildings has been restricted in order maintain the cleanliness of respective school buildings.
- All custodians, support staff, and faculty will be provided with professional development regarding the appropriate cleaning and sanitizing techniques can be

employed to minimize the transmission of COVID prior to the reopening of schools.

- The elementary campus has recently upgraded all HVAC units. The units possess filters that serve to maintain optimal air quality and ventilation in all areas of the physical plant.
- The district will employ a preventative maintenance schedule for district HVAC systems to ensure that service providers changes air filters with regularity.
- The district may introduce air purifiers in designated locations in both district campuses.
- The district will introduce a rigorous cleaning schedule during designated breakfast and lunch periods to ensure that student learning areas are cleaned subsequent to meals. Teachers, paras, and aides will collectively work to maintain student tidiness while students eat breakfast and lunch within the classroom setting.
- The district will ensure that all recreation, physical education, and recess equipment is cleaned and sanitized between recess periods to ensure the health and welfare of all students.
- The Millville Area Elementary School has adjusted its recess schedule to not only maximize social distance between students, but also to enable district maintenance to clean and disinfect all playground equipment between recess periods.
- Only one elementary classroom will be allowed to utilize playground equipment within one recess period to minimize the transmission of COVID-19.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p><u>FOLLOW CDC GUIDELINES FOR CLEANING AND DISINFECTING SCHOOLS</u></p> <p>Scheduled protocol for cleaning high-touch and high-traffic areas including door handles and sink handles at key</p>	<p>Same as Yellow Phase</p>	<p>Superintendent: Mr. Rasmus</p> <p>Principals: Mr. Sanders, Ms. Differ, Ms. Davis</p>	<p>Sanitation and disinfectant materials EPA list of disinfectants for COVID – 19 Fullsan II. Fullsan II is a one-step disinfectant that is effective</p>	<p>Y</p>

	<p>points throughout the day.</p> <p>Implement and supervise the daily and weekly COVID -19 cleaning activities as specified on job cards.</p> <p>Implement Air Purifiers in ES areas not controlled by newer HVAC system Implement Air Purifiers in JSHS classrooms and offices</p>		<p>Building and Grounds Director: Mr. Crispell</p>	<p>against a broad spectrum of bacteria and viruses including COVID-19.</p> <p>Daily Cleaning checklist/ job charts Custodial Supervisor initial forms</p> <p>Air Purifiers</p>	
Other cleaning, sanitizing, disinfecting, and ventilation practices	<p>Classrooms and common areas will be ventilated with addition circulation of outdoor air by opening of windows and doors at the end of each student day.</p> <p>Maintain industry recommended schedule for filter replacement for both district campuses.</p> <p>Provide professional development regarding cleaning, sanitizing, and disinfecting to administration, faculty, and staff.</p> <p>Provide instruction to students regarding sanitizing, sanitizing, and disinfecting practices that students need to undertake to reduce the risk of transmission.</p>	Same as Yellow Phase	<p>Superintendent: Mr, Rasmus</p> <p>Principals: Mr. Sanders, Ms. Differ, Ms. Davis</p> <p>Building and Grounds Director: Mr. Crispell Building and Grounds Director</p> <p>School Nurse: Sara Wolfe</p> <p>Superintendent: Mr, Rasmus</p> <p>Principals: Mr. Sanders, Ms. Differ, Ms. Davis:</p> <p>School Nurse: Sara Wolfe</p>	<p>AC filters</p> <p>Monthly cleaning checklist</p> <p>Custodial Supervisor initial forms</p> <p>Visual and Textual Educational Resources</p> <p>Geisinger instructional resources</p> <p>Visual and Textual Educational resources;</p>	<p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p>

			ES/JSHS teachers	informational resources disseminated to families.	
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Millville Area Phased School Reopening Safety and Health Plan: Social Distancing Strategies and Other Safety Protocols:

- When the school reopens, student desks will be situated 6 feet apart from one another or to the greatest extent possible.
- Prior to school reopening, teachers will remove all non-essential personal affects and furnishings from classroom so that the maximum social distancing of students may occur.
- When operating in yellow and green phases, schedules will be as static as possible having the same group of students together for as much of the day as possible. Large group areas and outdoor space will be utilized to the greatest extent possible to allow for social distancing. Staff and students will wash hands frequently throughout the day.
- When operating in yellow and green phases, the plexi-glass sneeze guards/dividers will placed upon all student desks.
- When operating in yellow and green phases, K-6 students may be assigned to a homeroom teacher who will deliver all four core areas of instruction, Math, ELA, Science and Social Studies.
- When operating in yellow and green phases, K-6 students will access related arts instruction within their respective homeroom. Related Arts teachers will deliver instruction by pushing into the classroom, wearing a face covering, and sanitizing in and out of the classroom upon entry and exit.
- When operating in yellow and green phases, both ES and JSHS communal spaces such as hallways will be marked with 6' distance markers.
- When operating in yellow and green phases, tape markings will be placed on hallway floors to indicate direction of traffic and delineate appropriate social distance when students, staff, and faculty travel within the school.
- When operating in yellow and green phases, safety signage will be employed in all district settings prompting: Appropriate handwashing, disinfecting, and sanitizing practices; Compliance of wearing face coverings; and screening practices.
- When operating in yellow and green phases, outdoor space will be utilized as frequently as possible, as weather permits.

- When operating in yellow and green phases, students, faculty, and staff will employ recommended “wash-in, wash-out” protocols.
- When operating in yellow and green phases, hand sanitizer will be made available in every classroom and common locations throughout the district buildings.
- When operating in yellow and green phases, transportation may be adjusted by limiting the number of students riding upon district transportation by encouraging families to transport their children to school.
- When operating in yellow and green phases, transportation plans regarding protocols for students who ride district transportation, transported by parent, or those who walk have been adjusted to limit the number of students who are entering and exiting school entrances upon arrival and dismissal.
- When operating in yellow and green phases, non-essential visitors will not be permitted with district buildings.
- When operating in yellow and green phases, the district will limit field trips and student excursions in order to reduce non-essential contact with public.
- When operating in yellow and green phases, student access to elementary playground will be limited. District has developed a new academic schedule that limits the number of students who access playground equipment and inhabit zoned recess areas.
- When operating in yellow and green phases, only one classroom of students will be permitted within one recess zone at one scheduled time.
- When operating in yellow and green phases, students will continue access the breakfast and lunch programs. However, when school reopens, not all students will be served in the cafeteria.
- In an effort to maximize social distance between students, students may be assigned to eat lunches within assigned classrooms.
- When operating in a yellow and/or green phases, students will NOT eat breakfast within the cafeteria environment. Rather, students will be served a grab and go breakfast. In this model, students can continue to access a nutritious and well-balanced breakfast served in a “take out” capacity. Students will eat breakfast within their respective homerooms.
- When operating in yellow and green phases, the district will install plexi-glass dividers in school cafeteria and control student placement and movement in order to maintain social distance to the maximum extent possible for students who are assigned to eat within the cafeteria.

- **Building principals will design schedules that delineate where student groups access food services and who supervises them at these designated times.**
- **When operating in yellow and green phases, bus arrival and dismissal will be organized in a staggered manner in order to maintain social distance to the maximum extent possible.**
- **When operating in yellow and green phases, the district will implement arrival to school and dismissal from school procedures that maximize the distance that exists between students.**
- **When operating in yellow and green phases, faculty and staff duty schedules have been redesigned to ensure that students are supervised and guided through new arrival and departure protocols.**
- **The district will NOT PERMIT ANY STUDENT TO ENTER ITS BUILDINGS PRIOR TO 7:40 UNDER ANY CIRCUMSTANCES.**
- **District Transportation schedules have been adjusted to ensure that students do not arrive much prior to 7:40 AM. Parents and Guardians who transport students must follow revised drop-off directions which designate assigned areas and times for drop-off and pick-up.**
- **It is paramount to the success of this plan and the safety of all students, faculty, staff, and families that all district stakeholders adhere to the guidelines set forth within this plan**
- **ALL district stakeholders will be trained via public announcements, face-to-face trainings, and virtual meetings.**

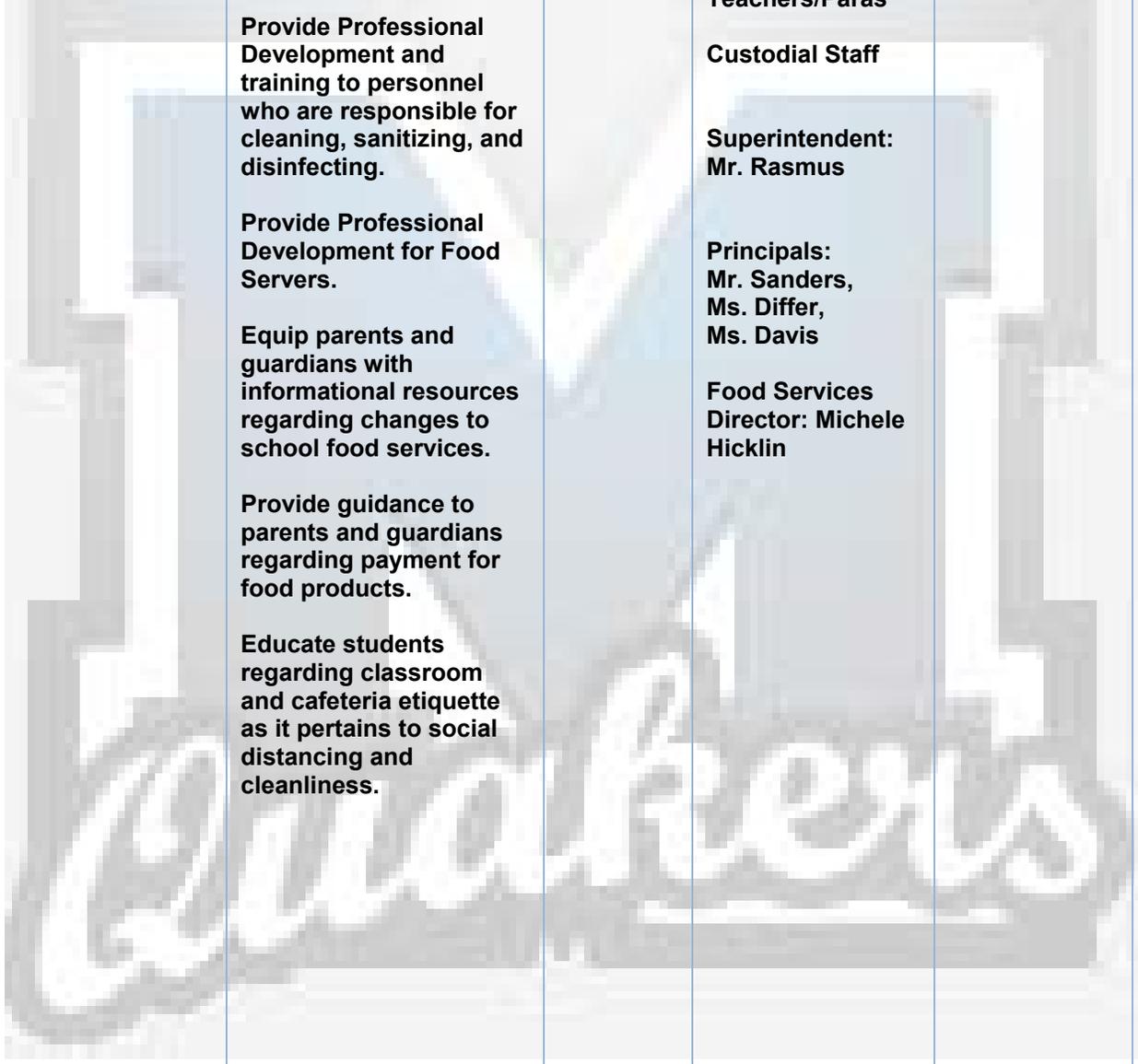
Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible	<p>Remove all unnecessary furniture in each room.</p> <p>Have desks face the same direction or have students sit on one side of the table spaced apart.</p> <p>Schedules should be as static as possible by having the same group of students with the same group of staff</p>	Same as yellow.	<p>Superintendent: Mr, Rasmus</p> <p>Principals: Mr. Sanders, Ms. Differ, Ms. Davis</p> <p>Building and Grounds Director: Mr. Crispell</p>	<p>Warehouse space to store furniture.</p> <p>Sneeze Guards and Shields</p> <p>Plexi-glass dividers</p> <p>Urinal Dividers</p>	Y

	<p>based on age and developmental level. (recommended by <u>American Academy of Pediatrics (AAP)</u>)</p> <p>Restrict interactions between groups of students.</p> <p>Hold classes in cafeterias, auditoriums, gymnasiums, or outdoors whenever possible to allow for social distancing to the greatest extent possible.</p> <p>Staggered schedule to limit the number of individuals in a classroom.</p> <p>Limit gatherings, events, and extracurriculars to those that can maintain social distancing and follow state guidelines.</p> <p>Sneeze Guards/Shields will be placed upon student desks</p> <p>Plexi-glass dividers will be situated in front of staff members' desks to create a barrier between individuals.</p> <p>Identify the students who will be assigned to eat within the school cafeterias and those who will eat in classrooms.</p> <p>Develop new faculty schedules that account for newly established supervision duties.</p> <p>Implement the use of fully contained lunch</p>	<p>Same as yellow.</p>	<p>Superintendent: Mr, Rasmus</p> <p>Principals: Mr. Sanders, Ms. Differ, Ms. Davis</p> <p>Building and Grounds Director: Mr. Crispell Building and Grounds Director</p>	<p>Sink Dividers</p> <p>Water Fountain</p> <p>Retro Fit Water Bottle Filling Stations</p>	<p>Y</p>
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	<p>utensils and condiments.</p> <p>Delineate the direction that students will travel in hallways at the JSHS and ES. Place tape markings on floors accordingly</p> <p>Develop ES and JSHS academic schedules that reduce student movement and maximizes social distance within all settings.</p> <p>Develop Elementary Schedule that enables students to access all instruction including: ELA, Math, Science, Social Studies, and Related Arts within the same setting.</p> <p>Implement online curriculum platforms to be utilized by both ES and JSHS teachers to develop lessons that can be employed for all instructional modalities.</p> <p>Revise bus rosters to reflect parent/guardian choice.</p> <p>Install dividers between urinals and sinks in both campuses.</p> <p>Install water bottle filling stations across both campuses.</p> <p>Limit the number of bathroom stalls that are available to be utilized throughout the day.</p> <p>Develop a strategic bathroom schedule for</p>	<p>Same as yellow.</p>	<p>Superintendent: Mr, Rasmus</p> <p>Principals: Mr. Sanders, Ms. Differ, Ms. Davis</p> <p>Building and Grounds Director: Mr. Crispell Building and Grounds Director</p>		<p>Y</p>
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	<p>ES and JSHS students that limit the number of students that can utilize restroom.</p> <p>Develop lunch schedules that enable the distribution of food products to individual classrooms</p> <p>Develop lunch schedules that limits the capacity of students in the school cafeterias if the climate deems it appropriate to eat in cafeteria.</p> <p>In the event that students eat within the cafeteria, students will not access condiment stations or buffet food service areas.</p> <p>In the event that students eat with the cafeteria, food and utensils will be placed upon tray by food service representatives.</p> <p>Develop sitting charts for ALL school contexts that maximizes social distancing.</p>	Same as yellow.	<p>Superintendent: Mr, Rasmus</p> <p>Principals: Mr. Sanders, Ms. Differ, Ms. Davis</p> <p>Building and Grounds Director: Mr. Crispell Building and Grounds Director</p>		N
* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms	<p>Students will eat in classrooms or spread out throughout the building to the greatest extent possible.</p> <p>Individual containers/to-go type containers will be delivered to classrooms to the greatest extent possible.</p> <p>Parents/guardians will be encouraged to use an online payment portal to</p>	Same as Yellow	<p>Superintendent: Mr. Rasmus</p> <p>Principals: Mr. Sanders, Ms. Differ, Ms. Davis</p> <p>Food Services Director: Michele Hicklin</p>	<p>Sanitation and disinfectant materials</p> <p>Lunch schedules with assigned locations</p> <p>Plexiglass dividers.</p> <p>Individually wrapped utensils and</p>	N

<p>avoid the handling of cash or checks in the cafeteria.</p> <p>There will not be shared meal condiments. They will be provided to students on trays or in their prepackaged meal containers.</p> <p>Students will not be permitted to serve themselves. There will not be self-service salad bars or any other type of buffet.</p> <p>Cafeteria and other eating space will be thoroughly cleaned between lunch periods.</p> <p>Students will be encouraged to follow hand sanitizer protocol provided at stations within the cafeteria prior and after consuming food or beverages.</p> <p>Develop lunch schedules that enable the distribution of food products to individual classrooms</p> <p>Develop lunch schedules that limits the capacity of students in the school cafeterias if the climate deems it appropriate to eat in cafeteria.</p> <p>In the event that students eat within the cafeteria, students will not access condiment stations or buffet food service areas. In the event that students eat with the cafeteria, food and</p>	<p>condiment packets</p> <p>Disposable Trays</p> <p>Cleaning and disinfecting schedule</p> <p>Parent Informational packets</p>	<p>Y</p>	<p>Y</p>	<p>Same as Yellow</p> <p>Superintendent: Mr. Rasmus</p> <p>Principals: Mr. Sanders, Ms. Differ,</p>
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	<p>Students will be permitted to use fill stations. Steps will be taken to provide safe alternatives for providing water when possible.</p> <p>Student Athletes will be expected to utilize washing stations which are placed in all athletic venues.</p> <p>CDC Handwashing Techniques</p> <p>CDC When and How to Wash Your Hands</p> <p>CDC Teaching Handwashing Activity</p> <p>Geisinger Handwashing Tips</p>		<p>Mr. Sanders, Ms. Differ, Ms. Davis</p> <p>Athletic Director</p> <p>Coaches</p> <p>Cafeteria staff</p> <p>Teachers/Paras</p> <p>Custodial Staff</p>	<p>Individual water bottles for all students</p> <p>Washing Stations</p>	
* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs	Information signage will be displayed in all classrooms, restrooms, cafeterias, gymnasiums, locker rooms, and offices	Same as yellow.	<p>Superintendent: Mr. Rasmus</p> <p>Principals: Mr. Sanders, Ms. Differ, Ms. Davis</p>	<p>CDC Wash Your Hands Poster</p> <p>CDC Germs Are Everywhere Poster</p> <p>Translated Materials</p>	N
* Identifying and restricting non-essential visitors and volunteers	<p>In an effort to keep our students safe and allow for their educational needs to be met we will not be using volunteers and non-essential visitors at the onset of the school year and will be revisited on a monthly basis.</p> <p>Visitors or volunteers must wear masks upon entering the building. (recommended by American Academy of Pediatrics (AAP))</p>	<p>Same as yellow</p> <p>Same as yellow</p>	<p>Superintendent: Mr. Rasmus</p> <p>Principals: Mr. Sanders, Ms. Differ, Ms. Davis</p> <p>Building Secretaries School Resource Officer</p>	<p>Signage for entry doors and office regarding protocols.</p> <p>Disposable masks available to provide to visitors and volunteers who necessitate entry into building</p>	N

	<p>Hang signage regarding this requirement on outside entrances and in offices.</p> <p>Large group activities such as concerts, assemblies, parties, and other programs will not be scheduled to avoid an influx of visitors.</p> <p>Limit volunteers and visitors.</p> <p>No outside individuals renting facilities under Policy 707.</p>				
<p>* Handling sporting activities for recess and physical education classes consistent with the CDC Considerations for Youth Sports</p>	<p>Recess: Reduce the amount of students at recess at a given time by creating a recess schedule that allows for one class at a time on the playground equipment. Classrooms will be assigned to various zoned areas (recommended by American Academy of Pediatrics (AAP))</p> <p>Increase the amount of playground equipment to allow for more independent or small group play (balls, jump ropes, etc).</p> <p>Limit team sport type of activities.</p> <p>Encourage social distancing to the greatest extent possible. Physical Education CDC Considerations for Youth Sports</p> <p>Select and provide safe opportunities for exercise and sports events for students.</p>	<p>Same as Yellow</p>	<p>Superintendent: Mr. Rasmus</p> <p>Principals: Mr. Sanders, Ms. Differ, Ms. Davis</p> <p>Physical Education Teachers</p> <p>Teachers</p> <p>Paraprofessionals</p>	<p>Recess Schedules to limit the number of students in a given area</p> <p>Playground equipment (balls, jump ropes, etc.)</p>	<p>Y</p>
		<p>Same as Yellow</p>	<p>Superintendent: Mr. Rasmus</p> <p>Principals: Mr. Sanders,</p>		<p>Y</p>

	<p>stands, etc. to the greatest extent possible</p> <p>Consider:</p> <ul style="list-style-type: none"> • physical proximity of students • use of appropriate facilities to accommodate social distancing • amount of touching of share equipment • ability to engage in social distancing while not engaged in active play • engagement of players at higher risk • size of group • The usage of face shield for chorus when singing individually or in group. 		<p>Music Teachers</p>		
<p>Limiting the sharing of materials among students</p>	<p>Assign individual laptops/iPAD devices to the greatest extent possible</p> <p>Keep each student's belongings separate from one another to the greatest extent possible / eliminate use of lockers or thoughtfully assign lockers to match the cohorts of students (recommended by American Academy of Pediatrics (AAP))</p> <p>Avoid the sharing of supplies to the greatest extent possible by providing individual supplies and encouraging parents to</p>	<p>Same as yellow</p>	<p>Superintendent: Mr. Rasmus</p> <p>Principals: Mr. Sanders, Ms. Differ, Ms. Davis</p> <p>Technology Director: Mr. Hess</p> <p>Librarians</p> <p>Classroom teachers</p> <p>Paraprofessionals</p> <p>Superintendent: Mr. Rasmus</p> <p>Principals: Mr. Sanders,</p>	<p>Additional classroom supplies - crayons, pencils, glue, scissors, etc.</p> <p>Book cleaning protocol</p> <p>Sanitation and disinfectant materials</p> <p>Virtual lab access</p> <p>More lab equipment. Gloves</p>	<p>N</p> <p>Y</p>

	<p>supply individual supplies when able.</p> <p>Assign textbooks to individual students whenever possible.</p> <p>Utilize online texts to the greatest extent possible.</p> <p>Create book cleaning protocols for classroom and school libraries. Handling Library Materials During COVID</p> <p>Librarian will provide instruction in the elementary homerooms. In doing so, librarian will limit the books and media that students can access.</p> <p>Clean and disinfect shared items between uses to the greatest extent possible.</p> <p>Avoid using other employees' phones, desks, offices, or other work tools or equipment when possible. Clean and disinfect them before and after use.</p> <p>Science teachers should limit lab activities to simulations or virtual lab activities in order to limit student use of communal equipment.</p> <p>Technical Education teachers should limit student access to tools and/or assign students to individual tools. Tech Ed. Teacher should prompt students to wipe down tools and equipment when finished and/or wear</p>		<p>Ms. Differ, Ms. Davis</p> <p>Technology Director: Mr. Hess</p> <p>Librarians</p> <p>Classroom teachers</p> <p>Technical Education Teachers</p> <p>Science Teachers</p> <p>Paraprofessionals</p>		
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	<p>gloves when using tools.</p> <p>In Technology Courses such as Computer Science and Computer Applications, students should utilize devices assigned to them only.</p>				
<p>Staggering the use of communal spaces and hallways</p>	<p>Create set traffic patterns in hallways (recommended by American Academy of Pediatrics (AAP))</p> <p>Taped lines will be placed on floors in all communal spaces including hallways, sidewalks, auditorium, gymnasium, and walkways to school entrances to ensure maximum physical distance between individuals.</p> <p>Keep students in one location to the greatest extent possible. Stagger hallway movement when movement is necessary (recommended by American Academy of Pediatrics (AAP))</p> <p>Create schedules to promote social distancing at high congestion times such as lunch, arrival, and dismissal</p> <p>Create direction stairwells</p> <p>Pursue virtual group events, gatherings, or meetings, if possible and promote social distancing of at least 6</p>	<p>Same as yellow</p>	<p>Superintendent: Mr. Rasmus</p> <p>Principals: Mr. Sanders, Ms. Differ, Ms. Davis</p>	<p>Schedules for classes changes</p> <p>Hallway markings for traffic patterns</p> <p>Create a new Bell Schedule for JSBS</p> <p>Modify student handbooks to reflect routes that student may utilize when traveling within buildings.</p> <p>Revised Athletic Schedule</p> <p>MASD Reopening Athletics Handbook</p> <p>Coach Training materials</p> <p>Parent Training Materials</p>	<p>Y</p>
		<p>Same as Yellow</p>	<p>Superintendent: Mr. Rasmus</p> <p>Principals:</p>		<p>Y</p>

	<p>feet between people if events are held.</p> <p>Indoor events and/or gatherings may NOT exceed 25 participants.</p> <p>Exterior events and/or gatherings may not exceed 250 participants</p> <p>Relocate classrooms to ensure that students who must travel between classes travel minimally.</p> <p>At the onset of PIAA season, no spectators are permitted at sporting events.</p> <p>Develop a new 2020-21 Athletic Handbook</p> <p>Develop a new 2020-21 Coaches Handbook</p>		<p>Mr. Sanders, Ms. Differ, Ms. Davis</p> <p>Athletic Director: Mr. Barnes</p>		
<p>Adjusting Transportation Schedules to create social distance between students</p>	<p>Students will be loaded from back to front and in reverse for unloading.</p> <p>Students in grades PK-12 will follow masking guidelines from the PA Dept of Health. Students will be afforded with two washable cloth masks. Additionally, all students in grades K-2 will be afforded with a developmentally appropriate face shield to be worn within the classroom environment</p> <p>Students will be encouraged to sit with family members and distance from others to the greatest extent possible. Additionally assign seats by cohort if possible so that students are always with</p>	<p>Same as yellow</p>	<p>Superintendent: Mr. Rasmus</p> <p>Principals: Mr. Sanders, Ms. Differ, Ms. Davis</p> <p>Transportation Contractors</p> <p>Bus Operators and Van Drivers</p>	<p>Sanitation and Disinfectant materials</p> <p>Masks</p> <p>Face Shields</p> <p>Seating Assignments</p> <p>Updated Bus Rosters</p> <p>Transport. Safety Training Materials</p>	<p>Y</p>

	<p>the same group of students. (recommended by American Academy of Pediatrics (AAP))</p> <p>Windows will be open whenever possible to allow for ventilation. (recommended by American Academy of Pediatrics (AAP))</p> <p>Parents will be encouraged to transport their children if they are able to reduce the total population needing transportation</p> <p>School buses and other vehicles will be cleaned after the morning and after the afternoon routes with COVID appropriate disinfectant and cleaners.</p> <p>Routes will be developed paying particular attention to balancing student ridership.</p> <p>Extracurricular and Educational field trips will be limited based on state guidelines throughout the year.</p> <p>In order to keep schools open and communities safe we will limit outside exposure to schools/opponents who follow a State Health and Safety Plan Guidelines.</p> <p>In the event the district employs a Blended/Hybrid Model in future, students who ride district</p>	<p>Same as Yellow</p>	<p>Superintendent: Mr. Rasmus</p> <p>Principals: Mr. Sanders, Ms. Differ, Ms. Davis</p> <p>Transportation Contractors</p> <p>Bus Operators and Van Drivers</p>		<p>Y</p>
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	<p>transportation will be divided between Cohort A and Cohort B. This will reduce ridership on district contracted vehicle by 50% which enables the greatest maximum physical distance between students.</p> <p>The district will not provide bus passes for students to travel on alternate district transportation so that risk is not introduced to the transportation cohort.</p> <p>Transportation safety training will be afforded to all students who ride upon district transportation in any capacity.</p>		<p>Superintendent: Mr. Rasmus</p> <p>Principals: Mr. Sanders, Ms. Differ, Ms. Davis</p> <p>Transportation Contractors</p> <p>Bus Operators and Van Drivers</p>		
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	<p>To the greatest extent possible students should be socially distanced, six feet apart per CDC guidelines.</p> <p>Schedules should be as static as possible by having the same group of students with the same group of staff based on age and developmental level. (recommended by American Academy of Pediatrics (AAP))</p> <p>Limit interactions between the groups of students</p> <p>Geisinger Infographic on Power of Social Distancing</p>	<p>same as yellow</p>	<p>Superintendent: Mr. Rasmus</p> <p>Principals: Mr. Sanders, Ms. Differ, Ms. Davis</p>	<p>Staff and student schedules</p>	<p>Y</p>
<p>Coordinating with local childcare regarding on site care,</p>	<p>Collaboration with the local ministerium and local agencies to</p>	<p>Same as Yellow</p>	<p>Superintendent: Mr. Rasmus</p>	<p>New Bus Rosters for</p>	<p>N</p>

transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	identify supportive opportunities for families. Development of bus rosters and practices to address a growing number of students who will need to be transported to child care facility.		Principals: Mr. Sanders Ms. Differ Ms. Davis	hybridized schedule New transportation rosters
Other social distancing and safety practices	Installing plexi-glass sneeze guards and dividers for staff in offices and cafeterias. Installation of composite dividers between urinals and bathrooms. Installation of individual soap dispensers	same as yellow	Superintendent: Mr. Rasmus Principals: Mr. Sanders Ms. Differ Ms. Davis Buildings and Grounds Director; Brent Crispell	sneeze guards / plastic partitions installation of guards Composite dividers Soap dispensers Soap Detergent

Millville Area Phased School Reopening Health and Safety Plan:
Monitoring Student and Staff Health

- The first level of symptom screening will be done by parents/guardians at home before school each day. Parents will not send a child to school with symptoms. Staff will also not report to work if they are sick.
- Students who are transported to school upon district-provided transportation must wear a face covering. Furthermore, students must maintain wearing a face covering and comply with social distance guidelines while in school. Within homeroom in the elementary school and activity period in the JSHS (this period has been moved to the first period of the day), students will be screened for COVID-19. This screening will involve a temperature check utilizing a touch-free infrared forehead thermometer and completion of a COVID questionnaire. The district will endeavor to screen students as they enter the building as well.
- In the event that a student or staff member becomes ill at work they will immediately report to the nurse. If the nurse identifies that the individual is presenting themselves as symptomatic, she will isolate the student, faculty, or staff member to the greatest extent possible to mitigate the risk of transmission.

- Individuals who have been diagnosed with COVID-19 and are symptomatic which were directed to care for themselves at home may discontinue isolation following CDC recommendations.
- In the event that a student and staff member presents with a body temperature of 100.4 degrees or greater and demonstrates other symptoms such as shortness of breath concurrently, the individual will be directed to the district nurse who will conduct a screening and make the determination to isolate the individual or send them home.
- **After a student or staff are confirmed to have had COVID-19, they must present the school district with documentation from a medical practitioner that communicates that they are “free to return to school.” All physician documentation will be reviewed by the district nurse. Upon meeting the aforementioned criteria, the student and/or school personnel may return back to the community school setting.**
- **All student medical and health information will remain confidential and will NOT be shared amongst district personnel. ALL medical and health-related documentation should be shared with district nurses ONLY.**
- **Student athlete information may be shared with the Athletic Trainer for she is a contracted medical professional who is designated to review confidential student health information as it relates to the return to athletic programming. The Athletic Trainer will share information and collaborate with district nurses.**
- **In the event that a student is diagnosed with COVID-19 and is quarantined, the district will collaborate with the student and his/her family in order to identify a provision of educational services that can be provided to the student.**
- **In the event that a student is not receptive to return to his/her community school subsequent to quarantine, the district will afford the student with online instruction so that the students continues to access a free and appropriate public education.**
- **When the district receives confirmation of a student or staff member with a diagnosis of COVID 19, the district will collaborate with the PaDOH to identify the appropriate district response which may include quarantining students and staff who came in close proximity of the individual and/or closing of school(s) for a period of time.**

- The confirmation of a COVID diagnosis will prompt a re-examination and potential modification of the District’s Phased School Reopening Health and Safety Plan.
- Administration, faculty, staff, and parents will be trained on the protocols for monitoring student and staff health. The MASD will ensure that all school employees will receive appropriate training prior to the start of the school year regarding the appropriate manner with which a COVID-19 screening should be undertaken.
- **All screening data obtained will be forwarded immediately to district nurse in order to ensure the confidentiality of such information.**
- The MASD will provide training and guidance resources to parents and guardians which are focused upon the protocols for monitoring student health so that they will be prepared to effectively screen their child(ren) prior to sending them to school.
- Teachers who are responsible to conduct student screening will forward screening documentation to the district nurse’s office so that it can be reviewed and archived. The district nurse will provide status reports to the district superintendent so that the efficacy of district screenings could be measured.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	P D Re qu ire d (Y/ N)
* Monitoring students and staff for symptoms and history of exposure	<p>Symptom screening done by parents/guardians at home before school each day. Parents will not send a child to school who has symptoms, fever, or exposure to COVID-19.</p> <p>All staff will screen for symptoms before coming to work. Staff will not come to work if experiencing symptoms.</p> <p>Staff will be made aware of COVID symptoms and can</p>	Same as yellow	<p>Superintendent Mr. Rasmus</p> <p>Principals: Mr. Sanders Ms. Differ Ms. Davis</p> <p>District Nurse: Sara Wolfe</p> <p>Teachers and Support Staff</p>	<p>Thermometers for families in need</p> <p><u>Screening Tool</u></p> <p>PPE for school nurses and health-care providers</p>	Y

	<p>determine if a child should receive an additional screening at school</p> <p>Geisinger Screening Protocol Staff or students will go immediately to the school nurse if they are experiencing symptoms</p> <p>School nurses and other health-care providers should use CDC Infection Prevention Guidelines and/or Geisinger Screening Protocol</p> <p>Symptoms and hand washing protocol will be posted throughout the building for students and staff.</p> <p>All individuals in schools should sanitize or wash their hands on a frequent basis</p>	Same as Yellow	<p>Superintendent Mr. Rasmus</p> <p>Principals: Mr. Sanders Ms. Differ Ms. Davis</p> <p>District Nurse: Sara Wolfe</p> <p>Teachers and Support Staff</p>		Y
<p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>Individuals becoming ill or showing symptoms during the day should be isolated to the greatest extent possible until transported home</p> <p>School nurses and other health-care providers should use CDC Infection Prevention Guidelines</p> <p>Clean the isolation area between uses</p> <p>CDC Quarantine and Isolation Information</p> <p>Notify staff and families of confirmed</p>	same as yellow	<p>Superintendent Mr. Rasmus</p> <p>Principals: Mr. Sanders Ms. Differ Ms. Davis</p> <p>District Nurse: Sara Wolfe</p> <p>Teachers and Support Staff</p>	<p>Designated isolation area</p> <p>sanitation and disinfectant materials</p> <p>PPE for school nurses and health-care providers</p> <p>Notification letter</p>	Y

	cases while maintaining confidentiality				
* Returning isolated or quarantined staff, students, or visitors to school	<p>Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation under the following conditions:</p> <ul style="list-style-type: none"> ● Resolution of symptoms without the use of fever-reducing medications for the previous 72 hours. ● Improvement in respiratory symptoms (e.g., cough, shortness of breath) ● Minimum 10 days from the onset of initial symptoms. <p>OR</p> <ul style="list-style-type: none"> ● Documentation of negative results of an FDA Emergency Use Authorized COVID-19 molecular assay for detection of SARS-CoV-2 RNA from at least two consecutive 	same as yellow	<p>Superintendent Mr. Rasmus</p> <p>Principals: Mr. Sanders Ms. Differ Ms. Davis</p> <p>District Nurse: Sara Wolfe</p> <p>Teachers and Support Staff</p> <p>School Nurses</p>	<p>Guidance documents for parents, guardians, and community members that can be posted to the district website.</p>	Y

	<p>respiratory specimens collected ≥ 24 hours apart (total of two negative specimens)</p> <p>CDC Return Recommendations</p>				
<p>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</p>	<p>In event that schools are temporarily closed, the superintendent will contact all district stakeholders to inform them of the school closure. The MASD will be prepared to transition every student to online learning in an expedient fashion.</p> <p>The School Reopening Committee/Pandemic Task Force will reevaluate the PSRHSP, implement necessary changes, and post modified plan to the district website subsequent to board approval.</p> <p>Provide regular updates on the website and in other forms of parent communication.</p>	<p>same as yellow</p>	<p>Superintendent Mr. Rasmus</p> <p>Principals: Mr. Sanders Ms. Differ Ms. Davis</p> <p>District Nurse: Sara Wolfe</p> <p>Teachers and Support Staff</p> <p>School Nurses</p>		<p>Y</p>
<p>Other monitoring and screening practices</p>	<p>When a confirmed case is identified PA DOH should be involved. The superintendent will rely on DOH for instruction on the closure of classrooms or schools.</p>	<p>Same as Yellow</p>	<p>Superintendent Mr. Rasmus</p>		<p>N</p>

	The superintendent will rely on the DOH for contact tracing.				
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**Millville Area Phased School Reopening Health and Safety Plan:
Other Considerations for Students and Staff**

- With regards to the district’s response to the needs of a faculty or staff member who has contracted COVID-19, the MASD will follow the guidelines set forth in the Families First Coronavirus Act (FFCA).
- **In compliance with Governor Wolf’s Mandate on Masking which was disseminated on July 1, 2020, the MASD will expect all individuals who enter the school environment to wear a universal face covering in order to minimize the spread of COVID-19.**
- **In order to avoid community spread of COVID-19, all school age students and school personnel are expected to wear an appropriate face covering throughout the school day and in all school context unless they have been granted an exemption accommodation due to a substantiated health condition.**
- **The Order requires individuals to wear a “face covering.” “Face covering” means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face. A “face covering” can be made of a variety of synthetic or natural fabrics, including cotton, silk, or linen, and, for the purposes of the order, can include a plastic face shield that covers the nose and mouth.**
- **Under specific circumstances students are permitted to remove their face coverings (i.e. masks and face shields). MASD will allow students to remove their face coverings when they are:**
 - When eating or drinking and physically distanced 6 feet apart from their classmates, students may remove their respective face covering.
 - When engaged in a strenuous physical activity such as running in Physical Education class and are physically distanced 6 feet apart at least 6 feet apart from others. (i.e. face covering breaks, recess, and/or athletic activities, etc.).
- **Any student who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental health condition, or disability may seek an exemption to wearing a mask provided that they submit medical documentation to the district for review and consideration.**

- **Individuals who are seeking guidance regarding requesting an exemption from wearing a face covering should contact Ms. Dee Davis, Director of Pupil Services.**
- **During an athletic event, all individuals: coaches, student athletes, and spectators must wear a face covering, such as a mask, unless they possess a health condition and has been granted an exemption. Coaches, athletes and spectators must wear face coverings unless they are outdoors and can consistently maintain social distancing of at least 6 feet. Athletes are not required to wear face coverings while actively engaged in workouts and competition that prevent the wearing of face coverings, but must wear face coverings when on the sidelines, in the dugout, etc. and anytime 6 feet of social distancing is not possible.**
- **Most recent guidance states school staff “must wear a face covering (mask or face shield) unless they have a medical or mental condition or disability, documented in accordance with the American with Disabilities Act, that precludes the wearing of a face covering in a school.” The American with Disabilities Act (“ADA”) permits employers to ask employee to produce medical documentation to support any requests for workplace accommodations.**
- **Most recent guidance indicates that children are required to wear a face covering when in school unless they have a medical or mental condition or disability, documented in accordance with Section 504 of the Rehabilitation Act or IDEA, that precludes the wearing of a face covering in a school.” **Students must provide the school with medical documentation from a physician or psychologist to substantiate a student’s need for an exemption from the face covering requirement.****
- **If a school employee asserts that he/she suffers from a medical condition that prevents them from wearing a face covering at work, the school district should engage in the “interactive process” to determine if a workplace accommodation needs to be made. The “interactive process” requires the employee and employer to exchange and discuss information to determine: (1) if the employee suffers from a “disability” under the ADA; (2) if so, does the disability require a workplace accommodation; and (3) can a reasonable workplace accommodation be offered. District employees who are interested in workplace exemptions and accommodations should contact: Mr. Joseph Rasmus, Superintendent of Schools**
- **If an employee refuses to provide requested medical information, the school district can deny any accommodation request and enforce the face covering requirement like any other workplace expectation.**
- **MASD will require parents/guardians to provide pertinent medical information in order to decide whether a 504 plan should be developed or modified for a child (or**

an existing IEP modified) to address whether a child should be excused from wearing a face covering in school.

- In the event that a student/parent/guardian fails to produce a valid medical excuse to justify an exemption from the face covering requirement, MASD may elect to implement a non-disciplinary transfer of the student to online learning in order to protect the health and safety of staff and students in the school.
- The MASD is considering alternative options and strategies to address staff absenteeism that may increase as a result of COVID related matters.
- Utilizing funds from the Coronavirus Aid, Relief, and Economic Security (CARES) Act and the Pennsylvania Commission on Crime and Delinquency (PCCD) grants the MASD has acquired Edmentum Suite of online services which will afford teachers with a robust selection of highly customizable PA Core aligned online activities that can be utilized to enhance instruction in all three instructional modalities: Traditional, Blended/Hybrid, and/or Full Online. Additionally, subsidy from PCCD and CARES Act has been utilized to equip the MASD with the PPE necessary to reopen our community schools.
- Furthermore, utilizing the aforementioned funding streams, the MASD has acquired Social Emotional Learning curriculum and professional development for all K-12 faculty so that it can be deployed at the onset of the year as a means to promote the emotional well-being of all MASD students.

Requirements	Action Steps under Yellow Phase	Action Steps under Green Phase	Lead Individual and Position	Materials, Resources, and or Supports Needed	PD Required (Y/N)
* Protecting students and staff at higher risk for severe illness	<p>Cancel all non-essential travel</p> <p>Follow the guidelines set forth in the (FFCRA) Families First Coronavirus Act</p>	<p>limit or cancel all non-essential travel</p> <p>Follow the guidelines set forth in the (FFCRA) Families First Coronavirus Act</p>	<p>Superintendent Mr. Rasmus</p> <p>Principals: Mr. Sanders Ms. Differ Ms. Davis</p> <p>Business Manager: Hannah Sherwood</p>		N

<p>* Use of face coverings (masks or face shields) by all staff</p>	<p>All staff will follow masking guidelines from the PA Dept of Health. (recommended by American Academy of Pediatrics (AAP))</p> <p>Face masks are especially needed for use during times when groups of individuals are in close proximity such as hallway transitions.</p>	<p>same as yellow</p>	<p>Superintendent Mr. Rasmus</p> <p>Principals: Mr. Sanders Ms. Differ Ms. Davis</p> <p>Business Manager: Hannah Sherwood</p>	<p>face masks and shields</p> <p>Signage about wearing masks</p>	<p>N</p>
<p>* Use of face coverings (masks or face shields) by ALL students</p>	<p>Students in grades PK-12 will follow masking guidelines from the PA Dept of Health. (recommended by American Academy of Pediatrics (AAP))</p> <p>Face masks are especially needed for use during times when groups of individuals are in close proximity such as hallway transitions.</p> <p>Geisinger Face Mask Guidance</p> <p>It is encouraged that students be given outdoor time and socially distanced time where no masks are needed (recommended by American Academy of Pediatrics (AAP))</p> <p>MASD will afford every student with two washable masks that should be</p>	<p>same as yellow</p>	<p>Superintendent Mr. Rasmus</p> <p>Principals: Mr. Sanders Ms. Differ Ms. Davis</p> <p>Business Manager: Hannah Sherwood</p>	<p>face masks and shields</p> <p>Room set up that allows for social distancing</p> <p>Schedules that allow for outdoor time</p>	<p>N</p>

	<p>utilized when in school contexts.</p> <p>MASD will afford every student in grades K-2 with baseball styled hat that possesses a face shield.</p> <p>MASD will provide every teacher and paraprofessional with a face shield to be utilized when engaged in instruction.</p> <p>MASD will provide every student who receives Speech and Language Services with a face shield to be utilized when in the therapeutic setting.</p>	<p>same as yellow</p>	<p>Superintendent Mr. Rasmus</p> <p>Principals: Mr. Sanders Ms. Differ Ms. Davis</p> <p>Business Manager: Hannah Sherwood</p>		<p>N</p>
<p>Unique safety protocols for students with complex needs or other vulnerable individuals</p>	<p>Extra precautions in low incidence programs (AS, MDS, SFLS, LSS).</p> <p>Servicing students in low incidence programs can be problematic due to, but not limited to, students with medical concerns, students not understanding the importance of wearing a mask, students unable to maintain proper social distance, students requiring hand-over-hand instruction and support, students requiring assistance</p>	<p>same as yellow</p>	<p>Superintendent Mr. Rasmus</p> <p>Principals: Mr. Sanders Ms. Differ Ms. Davis</p>	<p>gloves</p> <p>soap</p> <p>paper towels</p> <p>alcohol-based hand sanitizer</p> <p>sanitation and disinfectant materials</p>	<p>Y</p>

	<p>with feeding or toileting.</p> <p>For these reasons, extra precautions will be implemented. These precautions include:</p> <p>Staff should thoroughly wash hands or use hand sanitizer immediately before and after working with a student.</p> <p>Avoid the use of communal objects when possible and disinfect communal objects between uses</p> <p>Staff should wear gloves when feeding students.</p> <p>Bathrooms and changing tables should be disinfected before and after student use. Limit students to one at a time. Students should be assisted with hand-washing.</p>				
<p>Strategic deployment of staff</p>	<p>All instructional and non-instructional staff will be prepared to effectively deliver instruction in school and at home and pivot between the two platforms as needed throughout the school year.</p>	<p>same as yellow</p>	<p>Superintendent Mr. Rasmus</p> <p>Principals: Mr. Sanders Ms. Differ Ms. Davis</p>	<p>Training in virtual instruction for teachers and staff</p> <p>Training and professional development for teachers that provides</p>	<p>Y</p>

	Cross-train staff if possible			guidance in developing analogous instructional lessons that can be utilized in both the face-to-face and online setting.	
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Millville Area Phased School Reopening Health and Safety Plan: Professional Development

The Millville Area Phased School Reopening Health and Safety Plan incorporates robust professional development plans for school personnel to ensure that they are prepared with the necessary knowledge and skills to implement the plan as intended with integrity and fidelity. The grid below demonstrates the professional development which will be afforded to district personnel prior to the onset of the 2020-21 school year.

Topic	Audience	Lead Person and Position	Session Format	Materials, Resources, and or Supports Needed	Start Date	Completion Date
Cleaning Protocols	Maintenance/ Custodial Staff	Buildings and Grounds Director; Mr. Crispell School Nurse: Sara Wolfe	PPT Visual and textual aids	daily checklist, weekly checklist Geisinger Cleaning Guidelines	8/1/2020	9/1/2020
Cleaning Protocols	Teachers and substitutes	Building Principals: Mr. Sanders Ms. Differ Ms. Davis	PPT Visual and textual aids	video & daily checklist Geisinger Cleaning Guidelines	8/1/2020	9/1/2020
Symptom Screening	Parents	Building Principals: Mr. Sanders Ms. Differ Ms. Davis District Nurse: Sara Wolfe	Online ZOOM conference Review checklist and flowchart	checklist		Checklist and kit sent to parents before first day of school.

Symptom Screening	Teachers and substitutes	Building Principals: Mr. Sanders Ms. Differ Ms. Davis District Nurse: Sara Wolfe	Demonstration and review of checklist	checklist	8/24/2020	8/28/20
CDC Quarantine and Isolation Recommendations	Parents	Building Principals: Mr. Sanders Ms. Differ Ms. Davis District Nurse: Sara Wolfe	ZOOM Conference Review PPT and Guidance documents	PPT and Geisinger guidance documents	8/24/2020	8/28/2020
CDC Quarantine and Isolation Recommendations	Teachers and substitutes	Building Principals: Mr. Sanders Ms. Differ Ms. Davis District Nurse: Sara Wolfe	Review PPT and Guidance documents	Physical location for isolation in each building needed	8/24/2020	8/28/2020
CDC Return to School Recommendations	Parents	Building Principals: Mr. Sanders Ms. Differ Ms. Davis District Nurse: Sara Wolfe	media, web link			Before first day of school To be shared with parents as needed throughout the school year
CDC Return to School Recommendations	Teachers and substitutes	Building Principals: Mr. Sanders Ms. Differ Ms. Davis District Nurse: Sara Wolfe	Training		8/24/2020	8/28/2020
Handwashing and Hygiene	Teachers and substitutes	Building Principals: Mr. Sanders Ms. Differ Ms. Davis District Nurse: Sara Wolfe	Training	posters, access to hand sanitizer or soap and water, and handwashing schedule	8/24/2020	8/28/2020

Handwashing and Hygiene	Students	Teachers	Training	posters Geisinger handwashing poster		First day of school and reinforced regularly
Masking and Social Distancing	Teachers and substitutes	Building Principals: Mr. Sanders Ms. Differ Ms. Davis District Nurse: Sara Wolfe	Training	Posters	8/24/20	8/28/20
Masking and Social Distancing	Students	Teachers	Training	Posters Geisinger social distancing poster Geisinger masking poster		First day of school / directions about masks to parents prior to first day of school
Scheduling / Movement in Building / Meal Distribution	Teachers	Building Principals: Mr. Sanders Ms. Differ Ms. Davis District Nurse: Sara Wolfe	Training	Schedules	8/24/2020	8/28/2020
Visitor Policy	Office Staff, Teachers, Substitutes, School Police	Building Principals: Mr. Sanders Ms. Differ Ms. Davis District Nurse: Sara Wolfe	Training		8/24/2020	8/28/2020
Physical Education Plan	Physical education teachers	Building Principals: Mr. Sanders Ms. Differ Ms. Davis	Training		8/24/2020	8/28/2020
Music Education Plan	Music teachers	Building Principals: Mr. Sanders Ms. Differ Ms. Davis	Training		8/24/2020	8/28/20

Safety Protocols for Students with Complex Needs	Teachers, Paraprofessionals, and substitutes	Special Education Director: Ms. Davis	Training		8/24/2020	8/28/2020
Edmentum Courseware Microsoft Teams	JSHS Teachers	Superintendent: Mr. Rasmus Principal: Ms. Differ Special Education Director: Ms. Davis	Training		8/24/2020	8/28/2020
Edmentum Exact Path	ES teachers	Superintendent: Mr. Rasmus Principal: Mr. Sanders Special Education Director: Ms. Davis	Training		8/24/2020	8/28/2020
Think Central Online Savvas/Pearson Realize Online Discovery Tech Online Microsoft Teams	ES Teachers	Superintendent: Mr. Rasmus Principal: Mr. Sanders Special Education Director: Ms. Davis	Training		8/24/2020	8/28/2020
Social Emotional Learning	ALL Teachers	Superintendent: Mr. Rasmus Principal: Mr. Sanders Ms. Differ Special Education Director: Ms. Davis Representative from Positive	Training		8/24/2020	8/28/2020
Aimsweb +	All Special Ed. Teachers	Special Education Director: Ms. Davis	Training		8/24/2020	8/28/2020

		Representative from AIMSWEB				
Sensitivity Training: Dealing with PPE Items	All Teachers	Superintendent: Mr. Rasmus Principal: Mr. Sanders Ms. Differ Special Education Director: Ms. Davis	Training		8/24/2020	8/28/2020
Lesson Plan Guidelines	All Teachers	Superintendent: Mr. Rasmus	Training		8/24/2020	8/28/2020
COVID and Programming for At-Risk Populations	Title I, ESL, gifted, Special Ed. Teachers	Superintendent: Mr. Rasmus Principal: Mr. Sanders Ms. Differ Special Education Director: Ms. Davis	Training		8/24/2020	8/28/2020

Millville Area Phased School Reopening Health and Safety Plan: Communications

Since timely and effective family and caregiver communication about health and safety protocols and schedules will be critical to the success of the Phased School Reopening Health and Safety Plan, the Millville Area School District has developed a Communications Plan to disseminate school reopening guidelines.

Topic	Audience	Lead Person and Position	Mode of Communications	Start Date	Completion Date
Pre-Return to School Notice of what has	Parents and Staff	Superintendent: Mr. Rasmus	Letter, email,	After board approval of	

happened to make school safe - notice of H&S Plan			Sapphire call system	health and safety plan	
Health and Safety Plan	Internal / External	Superintendent: Mr. Rasmus	Website and District Facebook	After board approval of health and safety plan	
Signage for internal buildings (mask wearing, handwashing, and social distancing)	Students and Staff	Principals: Mr. Sanders Ms. Differ Special Education Director: Ms. Davis	Print / Posters displayed		Before first day of school
Return to school procedures and protocols	Parents and staff	Superintendent: Mr. Rasmus	Letter, email, Sapphire, website District Facebook	2 weeks before start of school	
Supports for screening students at home	Parents and staff	Superintendent: Mr. Rasmus	Letter, email, Sapphire, website District Facebook		Before first day of school
Mitigation strategies	Parents, Staff, and Community	Superintendent: Mr. Rasmus	Letter, email, Sapphire, website District Facebook		Before first day of school
Exposure Letter	Parents, Staff, and Community	Superintendent Mr. Rasmus Principals: Mr. Sanders Ms. Differ Special Education Director: Ms. Davis	Letter and Phone Call Script	As needed	
Video Introduction and School Reopening Planning Overview	Parents, Staff, and Community	Superintendent Mr. Rasmus	Sapphire District website District Facebook	Prior to July 27, 2020 Meeting	
Presentation of FAQs: Answers to frequency asked questions.	Parents, Staff, and Community	Superintendent Mr. Rasmus	Sapphire District website District Facebook	Last week of July 2020	

Health and Safety Plan Summary:

Anticipated Launch Date: July 27, 2020

Within the summary tables below, you can access the salient aspects of the Millville Area Phased School Reopening health and Safety Plan.

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none">* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)	<p>There will be a schedule for cleaning high-touch and high-traffic areas at key points throughout the day following the CDC's Guidance for Cleaning and Disinfecting Schools.</p> <p>Implement and supervise the daily and weekly COVID -19 cleaning activities as specified on job cards.</p> <p>Provide professional development regarding cleaning, sanitizing, and disinfecting to administration, faculty, and staff.</p>

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<ul style="list-style-type: none">* Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices	<p>Schedules will be as static as possible having the same group of students together for as much of the day as possible.</p> <p>Large group areas and outdoor space will be utilized to the greatest extent possible to allow for social distancing.</p> <p>Staff and students will wash hands frequently throughout the day.</p> <p>We will limit the sharing of materials among students to the greatest extent possible.</p>

- * Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs
- * Handling sporting activities consistent with the [CDC Considerations for Youth Sports](#) for recess and physical education classes

Limiting the sharing of materials among students

Staggering the use of communal spaces and hallways

Adjusting transportation schedules and practices to create social distance between students

Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students

Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars

Other social distancing and safety practices



When operating in a Blended/Hybrid Model, students will be divided into two cohorts. This strategy will reduce the student population within the buildings and buses by 50%. Thus, in doing so, social distancing will be maximized to the fullest extent possible.

Installation of plexi-glass sneeze guards/dividers which will be situated in front of desks in district offices and placed upon student desks where needed.

K-6 students will be assigned to a homeroom teacher who will deliver all four core areas of instruction, Math, ELA, Science and Social Studies.

K-6 students will access related arts instruction within their respective homeroom. Specials teachers will deliver instruction by pushing into the classroom, wearing a face covering, and sanitizing in and out of the classroom upon entry and exit.

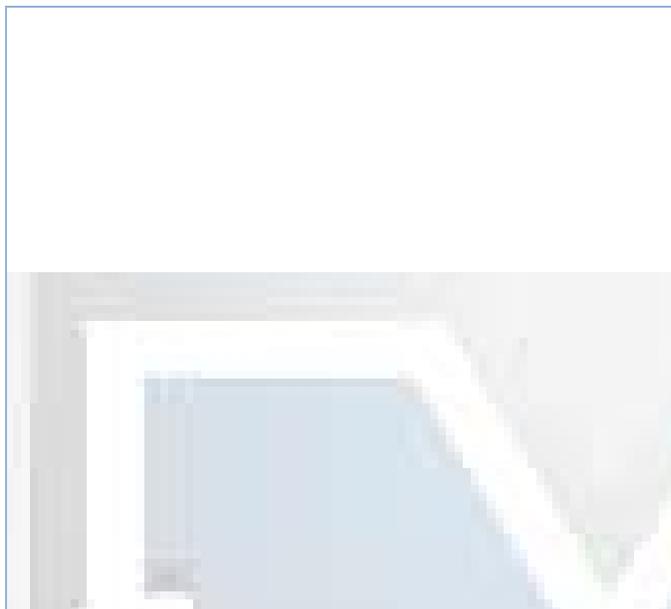
In the ES and JSJS communal spaces such as hallways will be marked with 6' distance markers. These tape markings will be placed on hallway floors to indicate direction of traffic and delineate appropriate social distance when students, staff, and faculty travel within the school.

District transportation may be adjusted by limiting the number of students riding upon district transportation by encouraging families to transport their children to school.

Non-essential visitors will not be permitted with district buildings.

MASD may limit field trips and student excursions in order to reduce non-essential contact with public.

MASD may limit student access to elementary playground and encourage social distancing between student activities.

	<p>MASD students will access the district breakfast and lunch programs by eating meals within their respective classroom.</p> <p>MASD students may access the district breakfast and lunch programs within the cafeteria within which the district will install plexiglass dividers and control student placement and movement in order to maintain social distance to the maximum extent possible.</p> <p>Bus arrival and dismissal will be organized in a staggered manner in order to maintain social distance to the maximum extent possible.</p>
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Monitoring Student and Staff Health

Requirement(s)	Strategies, Policies and Procedures
<p>Monitoring students and staff for symptoms and history of exposure</p> <p>Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>Returning isolated or quarantined staff, students, or visitors to school</p> <p>Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>The first level of symptom screening will be done by parents/guardians at home before school each day. Parents will not send a child to school with symptoms. Staff will also not report to work if they are sick.</p> <p>If a student or staff member becomes ill at work they will immediately report to the nurse who will isolate the person to the greatest extent possible.</p> <p>Persons who have COVID-19 who have symptoms and were directed to care for themselves at home may discontinue isolation following CDC recommendations.</p> <p>Students who are transported to school upon district-provided transportation must wear a face covering. Furthermore, students must maintain wearing a face covering and comply with social distance guidelines while in school. Within homeroom in the elementary school and activity period in the JSHS (this period has been moved to the first period of the day), students will be screened for COVID 19. This screening will involve a temperature</p>



check utilizing a touch-free infrared forehead thermometer and completion of a COVID questionnaire.

After a student or staff are confirmed to have had COVID-19, they must present the school district with documentation from a medical practitioner that communicates that they are “free to return to school.” All physician documentation will be reviewed by the school nurse and district administration. Upon meeting the aforementioned criteria, the student and/or school personnel may return back to the community school setting.

In the event that a student is not receptive to return to his/her community school subsequent to quarantine, the district will afford the student with online instruction so that the students continues to access a free and appropriate public education.

When the district receives confirmation of a student or staff member with a diagnosis of COVID 19, the district will collaborate with the PaDOH to identify the appropriate district response which may include quarantining students and staff who came in close proximity of the individual and/or closing of school(s) for a period of time.

The confirmation of a COVID diagnosis will prompt a re-examination and potential modification of the District’s Phased School Reopening Health and Safety Plan.

The MASD will provide training and guidance resources to parents and guardians which are focused upon the protocols for monitoring student health so that they will be prepared to effectively screen their child(ren) prior to sending them to school.

Other Considerations for Students and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>Protecting students and staff at higher risk for severe illness</p> <p>Use of face coverings (masks or face shields) by all staff</p> <p>In compliance with Governor Wolf's Mandate on Masking which was disseminated on July 1, 2020, the MASD will expect all individuals who enter the school environment to wear a universal face covering in order to minimize the spread of COVID-19.</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>We will follow the guidelines set forth in the Families First Coronavirus Act.</p> <p>Staff and students in grades PK-12 will follow masking guidelines from the PA Dept of Health.</p> <p>Under specific circumstances students are permitted to remove their face coverings (i.e. masks and face shields). MASD will allow students to remove their face coverings when they are:</p> <ul style="list-style-type: none"> ○ When eating or drinking and physically distanced 6 feet apart from their classmates, students may remove their respective face covering. ○ When engaged in a strenuous physical activity such as running in Physical Education class and are physically distanced 6 feet apart at least 6 feet apart from others. (i.e. face covering breaks, recess, and/or athletic activities, etc.). <p>MASD employees “must wear a face covering (mask or face shield) unless they have a medical or mental condition or disability, documented in accordance with the American with Disabilities Act, that precludes the wearing of a face covering in a school.” The American with Disabilities Act (“ADA”) permits employers to ask employee to produce medical documentation to support any requests for workplace accommodations.</p> <p>MASD students are required to wear a face covering when in school unless they have a medical or mental condition or disability, documented in accordance with Section 504 of the Rehabilitation Act or IDEA, that precludes the wearing of a face covering in a</p>



school.” Students must provide the school with medical documentation from a physician or psychologist to substantiate a student’s need for an exemption from the face covering requirement.

If a school employee asserts that he/she suffers from a medical condition that prevents them from wearing a face covering at work, the school district should engage in the “interactive process” to determine if a workplace accommodation needs to be made. The “interactive process” requires the employee and employer to exchange and discuss information to determine: (1) if the employee suffers from a “disability” under the ADA; (2) if so, does the disability require a workplace accommodation; and (3) can a reasonable workplace accommodation be offered.

Utilizing funds from the *Coronavirus Aid, Relief, and Economic Security (CARES) Act* and the *Pennsylvania Commission on Crime and Delinquency (PCCD)* grants the MASD has acquired Edmentum Suite of online services which will afford teachers with a robust selection of highly customizable PA Core aligned online activities that can be utilized to enhance instruction in all three instructional modalities: Traditional, Blended/Hybrid, and/or Full Online.

Furthermore, utilizing the aforementioned funding streams, the MASD has acquired Social Emotional Learning curriculum and professional development for all K-12 faculty so that it can be deployed at the onset of the year as a means to promote the emotional well-being of all MASD students.

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors for the Millville Area School District have reviewed and approved the Phased School Reopening Health and Safety Plan on July 27, 2020

The plan was approved by a vote of:

Yes

No

Affirmed on: (INSERT DATE: MONTH, DAY, YEAR)

By:

(Signature* of Board President)

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.